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CONSTITUTION,
BYE-LAWS AND RULES
OF
YORK DIVISION,

No. 2,

SONS OF TEMPERANCE,
OF THE

PROVINCE OF NEW BRUNSWICK,

INSTITUTED APRIL 14TH, 1847, AT FREDERICTON, N. B.

Incorporated by Act of Assembly, 12th Vic., Cap. lxxv.

Love, Purity, and Fidelity.

FREDERICTON, N. B.:

PRINTED BY JAMES HOGG, REPORTER OFFICE,

1853.

CONSTITUTION

BY-LAWS AND RULES

YORK DIVISION

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CONSTITUTION.

PREAMBLE.

WE, whose names are annexed, desirous of forming a Society to shield us from the evils of intemperance, afford mutual assistance in case of sickness, and elevate our characters as men,—do pledge ourselves to be governed by the following Constitution and Bye-Laws.

ARTICLE I.

NAME.—This Association shall be known as YORK DIVISION, No. 2, SONS OF TEMPERANCE, of the Province of New Brunswick.

ARTICLE II.

PLEDGE.—No brother shall make, buy, sell, or use, as a beverage, any Spirituous or Malt Liquors, Wine or Cider.

ARTICLE III.

OFFICERS.—The Officers shall consist of a W. P., W. A., R. S., A. R. S., F. S., T., C., A. C., I. S., and O. S., all of whom shall be elected by ballot every three months, viz.: last regular meetings in September, December, March and June; and installed the first regular meetings in October, January, April and July.

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ARTICLE IV.

DUTIES OF OFFICERS.

SECTION 1. It shall be the duty of the W. P. to preside in the Division, enforce a due observance of the Constitution and Bye-Laws, and exact a compliance with the rules and usages of the order; to see that all officers perform their respective duties; appoint all committees and officers not otherwise provided for; give the casting vote on all matters before the Division when a tie may occur; inspect and announce the result of all balloting or other votes; direct the R. S. to call special meetings when application shall be made in writing by five members of the Division; draw upon the T. for all sums necessary to pay the benefits provided for by the Constitution and Bye-Laws, and other appropriations made by the Division. He shall, on the night he vacates the chair, see that the quarterly returns are prepared for the Grand Division, and the per centage appropriated, and forward the same in time for the quarterly session, certified by him, with the seal of the Division. He shall perform such other duties as the Division or his charge shall require of him.

SECTION 2. It shall be the duty of the W. A. to render the W. P. such assistance as he may require of him, and in the absence of the W. P. the W. A. shall perform his duties.

SECTION 3. The R. S. shall keep a fair and impartial record of the proceedings of the Division; write communications; notify all subordinate Divisions not more than ten miles of its place of meeting, within one week after, of the name, oc-

occupation and residence of every person suspended, rejected or expelled from this Division. He shall fill up certificates; notify meetings when ordered by the W. P.; attest to all monies ordered to be paid at a regular meeting, and none other. He shall make out at the end of his term for the Division, a full report of the proceedings during his term; and also the quarterly returns to the Grand Division, which shall embrace the number of members initiated, admitted by card, initiated by dispensation, suspended, re-instated, and who have withdrawn, during his term—together with the names and occupations of those suspended, expelled and rejected, with the dates and causes of expulsion, the number who violate the Pledge, how many sign over, and how many violate the second time, the number of deaths, and the whole number of actual contributing members—the amount of receipts for initiation fees and dues, with the per centage due the Grand Division—the amount expended for benefits, with the amount on hand—and, with the W. P. certify to the same. He shall perform such other duties as may be required of him by the Division or his charge; and deliver up to his successor, within one week from the expiration of his term, all books, papers or other property in his possession belonging to his office.

SECTION 4. The A. R. S. shall be an aid to the R. S., under whose direction he shall act. He shall render such assistance to the R. S. in the performance of his duties, as he or the Division may require of him.

SECTION 5. It shall be the duty of the F. S. to keep just and true accounts between the Division

and its members; credit the amounts paid, and pay the same over to the T. immediately, taking his receipt. He shall, just previous to the close of his term, notify every member who is two months or more in arrears, of the amount due by him to the Division, adding seven pence half-penny to each notice. At the end of his term he shall make out for the Division, a full report, and furnish the R. S. with the amount of receipts for initiation fees and dues during his term, with any other information connected with his office necessary to enable the R. S. to prepare correct returns for the Grand Division. He shall perform such other duties as the Division or his charge may require of him. He shall deliver up to his successor all matters appertaining to his office in his possession.

SECTION 6. It shall be the duty of the T. to pay all orders drawn on him by the W. P., attested by the R. S. and none others; he shall receive all monies of the Division, and hold the same until the expiration of his term, unless otherwise ordered by the Division. He shall keep a full and correct account of all monies received and expended.— He shall give the Division a monthly statement of the funds; and deliver up, when legally called upon, all monies, books, papers, and other property of the Division, to his successor in office or to whom the Division may specially appoint. He shall perform such other duties as may be required of him by the Division or his charge.

SECTION 7. It shall be the duty of the C. to introduce for initiation persons who have been previously elected. He shall also introduce visitors, and furnish them with suitable regalia. He shall with

the aid of the A. C., examine those present at the opening of the Division. He shall see that the officers' regalia are in their proper places at the opening of the Division, and take charge of the same at the close. He shall have charge of such property of the Division as may not be otherwise provided for, and render a full report to the Division at the end of his term.

SECTION 8. It shall be the duty of the A. C. to render such services as the C. or the Division may require of him.

SECTION 9. It shall be the duty of the I. S. to attend the door—to admit none but members of the order and candidates for initiation.

SECTION 10. The O. S. shall guard the door outside, and keep off intruders.

ARTICLE V.

ELIGIBILITY FOR MEMBERSHIP.

SECTION 1. No person shall be initiated into this Division, under eighteen years of age, nor for a less sum than ten shillings.

SECTION 2. No person shall be admitted into this Division, who does not possess a good moral character, or who is in any way incapacitated from earning a livelihood, or who has no visible means of support.

SECTION 3. The name of a person offered for membership must be proposed in writing, stating age, residence and business, which must be entered on the record, and the subject referred to three brothers for investigation, who shall report in writing, at a succeeding meeting, when the candidate shall be balloted for with ball ballots, and if not more than *four* black balls appear

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against him, he shall be declared elected; but if five or more black balls appear, he shall be rejected, and so declared. No person so rejected, shall be again proposed in any Division of the Order, under six months.

SECTION 4. A proposition for membership shall not be withdrawn after it has been referred to the Committee for investigation, without the consent of a majority of the members present.

SECTION 5. A vote of rejection may be re-considered within three meetings, exclusive of the meeting at which the vote was taken. But a vote that has resulted in an election shall not be re-considered.

SECTION 6. The name of a candidate or brother constitutionally suspended, rejected or expelled, shall not be published in any other manner than the usual notice to the Divisions.

SECTION 7. Any brother applying for membership, by deposit of card, shall be subject to the same ballot as a new applicant.

ARTICLE VI.

CONTRIBUTIONS AND BENEFITS.

SECTION 1. The regular dues to this Division shall not be less than three pence per week.

SECTION 2. Every *bona fide* member, who shall be qualified as required by the Constitution and Bye-Laws of this Division, shall, in case of sickness or disability be entitled to, and receive weekly, not less than five shillings: except it be shown that such sickness or disability be brought on by his own improper conduct: nevertheless this Division may suspend benefits by a two-thirds vote of the members present at a regular meeting, after two weeks notice of such action.

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SECTION 3. No brother resident within five miles of the Division of which he is a member, shall be entitled to benefits for more than one week previous to his case being reported to such Division. No benefits shall be granted for a less time than one week. All arrears, either for dues or fines, shall in every case be deducted from the first payment.

SECTION 4. In case of the death of a brother entitled to benefits, a sum not less than three pounds fifteen shillings shall be appropriated as a funeral benefit. The W. P., in the absence of competent relations or friends, shall take charge of the funeral, and keep an account of the disbursements.

SECTION 5. On the death of the wife of a brother also beneficial, he shall be entitled to a sum not less than two pounds ten shillings, as a funeral benefit.

ARTICLE VII.

OFFENCE.

SECTION 1. Any member who shall offend against these articles, or the Byo-Laws, shall be subject to be fined, reprimanded, suspended or expelled, as two-thirds of the members present, at any regular meeting, may determine.

SECTION 2. Every member shall be entitled to a fair trial for any offence involving reprimand, suspension or expulsion: but no member shall be put on trial, unless charges duly specifying his offence, be submitted in writing by a member of the Division.

SECTION 3. When charges have been preferred against a brother in a proper manner, or any matters of grievance between brothers are brought before the Division, they shall be referred to a

special committee of five members, who shall, with as little delay as the case will admit, summon the parties, examine and determine the matter in question; and if the decision does not involve the suspension or expulsion of a member, and no appeal be taken from it to the Division, it shall be final, without other action. Should the committee be convinced of the necessity of suspending or expelling a member, they shall submit a motion for the purpose to the Division for action.

SECTION 4. When a motion for the expulsion or suspension of a member shall have been submitted in due form, it shall be announced at one regular meeting previous to action being taken; and the accused shall be summoned to be in attendance at the Division, at the time when it may have been determined to consider the question—at which time, whether the implicated member be present or not, the Division may proceed to consider and determine it. Two-thirds of the members present voting in favour of the motion, it shall be carried; but the Division shall be fully competent, while such motion is under consideration, to vary the penalty from the original motion.

SECTION 5. When the decision of a committee appointed under Section 3 of this article, otherwise final, shall not be satisfactory to all parties, either of those interested shall have the privilege of an appeal to the Division—and at the time appointed for trying the appeal, the committee shall present to the Division, in writing, the grounds on which their decision was founded; and the parties shall have the privilege of being heard before the Division—and the Division shall determine the cor-

rectness of the decision of the committee by a majority of votes present.

SECTION 6. Any member having been expelled, shall not be proposed for membership under six months from the date of expulsion.

SECTION 7. The provisions of this Article shall not extend to violations of Article 2.

ARTICLE VIII.

TERMS.

Regular Quarterly Terms shall commence on the first of October, January, April and July.— Officers elected previous to the expiration of half the Term, shall be entitled to full honors of the Term; those elected after half the Term has expired, shall not count the honors, except where they may be elected to fill vacancies occasioned by resignation, suspension, expulsion or death, in which case the brother who serves the residue of the Term shall be entitled to the full honors, and he who resigns, or is suspended or expelled, shall forfeit his claim.

ARTICLE IX.

ELIGIBILITY FOR CHIEF OFFICERS.

SECTION 1. After a Division has been instituted three terms, no brother shall be eligible to the office of W. P., unless he has served a regular quarterly term as W. A., nor shall any brother be eligible to the office of W. A., unless he has served two terms in a subordinate office or offices, or as Chaplain.

SECTION 2. No brother shall be eligible to the office of W. P., W. A., or T., who is under 21 years of age.

ARTICLE X.

VIOLATING ARTICLE II.

SECTION 1. Any member who knows a brother to have violated Article 2, and neglects to prefer the charge and specify the offence to the Division within three weeks after the violation shall have come to his knowledge, shall be fined five shillings.

SECTION 2. The charge for violation of Article 2 shall be presented in writing, duly signed, when it shall be referred to a committee of five members, who shall, as soon as practicable, summon the parties, and investigate the matter.

SECTION 3. The committee shall organize by appointing a Chairman and Secretary. The Secretary shall make a correct record of the proceedings, with such testimony as may be presented, which record shall be produced to the Division on the call of any member after the committee have reported.

SECTION 4. If the committee agree that the charge is sustained, they shall report the fact to the Division, by resolution, with a second resolution to the effect that the brother be reinstated or expelled, as the case may be—which report and resolutions shall lie on the table at least one week, and the offending brother shall be notified of the character of the resolutions, by the R. S., and requested to be present at the time appointed for considering the same, a defence.

SECTION 5. If the committee agree that the charge is not sustained, they shall report a resolution with a view of giving him an opportunity to make to that effect, and if the resolution be adopted, the charge shall be dismissed.

SECTION 6. When the committee report the charge sustained, and a majority of the members present at a regular meeting ballot in favour thereof, the offending person shall forfeit his membership, and the W. P. shall direct his name to be erased from the Constitution. If a majority of the Division vote in opposition to the resolution, all further proceedings shall be stayed, subject to appeal.

SECTION 7. If two-thirds, of those voting, are in favor of reinstating a member who had been found guilty of violating Article 2, he shall be restored to membership by re-signing the Constitution, and paying for the first offence, five shillings, and for the second offence, ten shillings, which shall be paid to the F. S. by the meeting succeeding the vote, or the member to stand suspended till the fine be paid. The power to reinstate, however, shall not extend over the term of one month from the time the offence was proven.

SECTION 8. When the Division vote in favor of reinstatement, and the member neglects to come forward to sign the Constitution for one month thereafter, he may be declared expelled by a two-third vote.

SECTION 9. If a Division refuse to reinstate the member, he shall be declared expelled by the W. P. and the R. S. shall give the usual notice.

SECTION 10. A member convicted for the third time of having violated Article 2, shall lose the privilege of reinstatement, and shall be declared expelled; and the R. S. shall give the usual notice.

SECTION 11. If a brother come forward and acknowledge that he has violated Article 2, (except

it be the third offence) the Division, after erasure of name, &c., may, at their option, reinstate him on the same evening, if two-thirds of the members voting are in favour thereof.

SECTION 12. An officer or representative to the Grand Division, violating Article 2, shall not be eligible to fill any official position for twelve months from the time he is reinstated.

SECTION 13. A member expelled under this Article shall not be eligible for membership under six months thereafter.

ARTICLE XI.

No alteration or amendment shall be made to this Constitution unless by a two-thirds vote of the National Division.

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BYE-LAWS.

ARTICLE I.

MEETINGS.

This Division shall meet on Friday evening of each week, for the transaction of business, unless for special reasons the Division adjourns to some other evening. The hour of meeting shall be from 1st April to 1st September half-past 8 o'clock, and from 1st September to 1st April 8 o'clock. No new business shall be brought before the Division after 10 o'clock. The Division shall be opened at precisely the appointed time; and in the absence of the W. P. and the W. A., the senior P. W. P. present shall take the Chair.

ARTICLE II.

ORDER OF BUSINESS.

1st. Opening of the Division in the manner prescribed in the B. B.

2d. The F. S. shall call the roll of officers, notice absentees, and name the absentees of the last meeting.

3d. The W. P. shall then call on the R. S. for the reading of the records of the last meeting.

4th. The reception of Reports of the Investigating Committee.

5th. The balloting for candidates previously proposed.

6th. Initiation.

7th. Collecting monthly dues and other monies.

8th. The W. P. shall then make the following inquiries, viz.: Are any of the brethren sick? Has any brother broken the pledge? or does any brother know of a brother who has broken the pledge? Has any brother in violation of his obligation divulged any of the private affairs of our Order: or does any brother know of a brother who has done so?

9th. Has any brother a friend to propose as a proper person to become a Son of Temperance.

10th. Reception of reports of Committee of Finance.

11th. Election of Officers.

12th. Reception of the Reports of the Visiting Committee.

13th. Reception of Reports of Special Committees.

14th. Unfinished business.

15th. Miscellaneous business.

ARTICLE III.

FEES AND DUES.

SECTION 1. The initiation fees of this Division, shall be ten shillings.

SECTION 2. The regular dues to this Division shall be one shilling and six pence per month, payable on the last Friday of each month, and no brother shall be entitled to receive the quarterly pass word until he is clear of the books of the F. S.; provided that any member may pay any number of months in advance. Any member initiated during the month, and previous to the night when the monthly dues are to be paid, shall be required to pay the dues for the month in which he became a member.

SECTION 3. Non-benefit members shall not be required to pay more than six months dues in any one year, commencing with the adoption of this Bye-Law.

ARTICLE IV.

DUTY OF OFFICERS.

SECTION 1. It shall be the duty of the junior P. W. P. of this Division, to act in the capacity of P. W. P., and to perform all the duties appertaining to that office.

SECTION 2. It shall be the duty of the W. P., on the night of his installation, to appoint a Chaplain for the quarter, to name three brothers, who, with himself, the W. A., A. R. S. and T. shall constitute a visiting committee; also, three brothers who shall constitute a committee of Finance and Audit, and three for a committee of Investigation on the names proposed for membership.

SECTION 3. In case of the sickness of a brother, the W. P. shall appoint, in rotation, two members to act as watchers over the sick brother, who shall attend to such duty, or provide a substitute, (unless excused by the Division,) under a penalty of five shillings; provided always, that the disease be not contagious, infectious or dangerous to others, in which case the committee shall, if necessary, employ a nurse to be paid from the funds of the Division.

SECTION 4. It shall be the imperative duty of the W. P. to enforce the penalties of the Constitution and Bye-Laws in every instance, and on every brother who renders himself liable to them, unless he shall be excused by a two-thirds vote of the Division.

SECTION 5. It shall be the duty of the W. P., to withhold initiation from any person who may, after he shall have been elected, and previous to his appearing for initiation, be found guilty of any act, not in accordance with Article 5, Section 2, of the Constitution, provided a majority of the members present are of the opinion that such person should not be initiated.

SECTION 6. It shall be the duty of the R. S., to record in the Black Book the names, occupations, and residences of all persons rejected, suspended, or expelled from this Division, with the causes of rejection, suspension, or expulsion, and also the names, &c., of parties reported from other Divisions as rejected, suspended, or expelled.

SECTION 7. Upon the election of any person as member of this Division, the R. S. shall, as soon as practicable, give written notice thereof to the individual so elected, and such election shall stand good for six weeks and no longer, unless the candidate is unavoidably absent from town, or disabled by sickness.

SECTION 8. It shall be the duty of the R. S., to furnish the Chairman of every committee appointed by the Division with an attested extract from the minutes of the Division, showing their authority for acting in the matter.

SECTION 9. It shall be the duty of the R. S. to prefer charges against Brethren for a violation of the Constitution or Bye-Laws, on such fact being communicated to the W. P. in open Division.

SECTION 10. It shall be the duty of the F. S., to receive the bonds of the T., and hold the same in trust for the Division.

SECTION 11. It shall be the duty of the F. S., to prefer a charge against such brothers as neglect to pay their dues for twelve months, which shall be referred to a committee of five for investigation.

SECTION 12. It shall be the duty of the F. S. on the evening of election, for any officer or officers, to furnish the W. P. presiding with the names of all members eligible to vote.

SECTION 13. The T., prior to his installation in office, (if required by the Division) shall give a joint and several bond to the Division in the sum of thirty pounds, with two sureties to be approved of by the Division, for the faithful performance of his duties as T.

SECTION 14. The Conductor shall place in the Division room, before the Division opens, a sufficient number of Regalia to accommodate the brethren. He shall also keep at all times, Regalia clean and in good order, corresponding with the number of the members to be used at Funerals and other special occasions.

ARTICLE V.

DUTY OF MEMBERS.

SECTION 1. Every member, on being initiated, shall sign the Constitution and Bye-Laws of the Division, and thereby agree to support the same as long as he remains a member. He shall also furnish the F. S. with his place of residence.

SECTION 2. When a person has been proposed for membership, the fact that such a proposition has been made shall not be mentioned by any brother to any person who is not a member of the Order, until a decision shall have been had on the proposition, and not then unless such decision be favourable.

SECTION 3. It is particularly enjoined that the members of the Division treat each other with courtesy and respect, that all discussions be conducted in the spirit of candour and moderation, and that all personal allusions or sarcastic language, by which a brother may be injured, be carefully avoided, that in Love, Purity and Fidelity, we may cherish and preserve the most prominent objects of our Order—Temperance and Benevolence.

ARTICLE VI.

COMMITTEES.

SECTION 1. It shall be the duty of the visiting committee to visit their brothers reported sick, within twenty-four hours after receiving such information, and if they be entitled to benefits, to report the same to the Division, and the Committee shall continue to render them such benefits as the Constitution and Bye-Laws require, under a penalty of five shillings, for each and every neglect.

SECTION 2. It shall be the duty of the investigating committee to receive the propositions for membership, and if not personally acquainted with the candidates, they shall call upon the referees and ascertain their character and health, and make their reports weekly to the Division, they shall have access to the Black Book, and make themselves acquainted with the matters therein recorded.

SECTION 3. It shall be the duty of the Committee of Finance and Audit to examine all bills and accounts presented to the Division, and report as early as is practicable; they shall audit the accounts of the F. S. and T., and report at the next regular meeting after their appointment.

SECTION 4. All committees, appointed for special purposes, shall report their doings in writing to the Division, signed by a majority, and no person shall be appointed chairman of any committee unless he be present at the time of appointment.

SECTION 5. The W. P. shall be chairman of any committee on which he may be required to act.

SECTION 6. If a vacancy occur in any committee, the same shall be filled at the next meeting of the Division.

ARTICLE VII.

BENEFITS.

SECTION 1. No member shall be entitled to benefits until he shall have been a member of this Division one year, nor then, if he shall be found to be more than three shillings in arrears to the Division. Nor shall the payment of such arrears, after the commencement of his sickness or disability, be allowed to operate against the action of this rule.

SECTION 2. No brother shall be entitled to benefits for more than six months in any one year, nor shall a brother be considered as beneficial who is absent from the Province two months prior to the commencement of his sickness or disability.

SECTION 3. No brother who shall be found guilty of a violation of Article 2 of the Constitution shall be entitled to benefits until the expiration of twelve months from the time of his re-signing the Constitution.

SECTION 4. Every *bona fide* member, who shall be qualified as required by the Constitution and Bye-Laws of this Division, shall, in case of sickness or disability, be entitled to, and receive

weekly, the sum of fifteen shillings, except it be shown that such sickness or disability be brought on by his own improper conduct.

SECTION 5. Residence at a distance shall not disqualify a brother for receiving benefits, provided he is not otherwise disqualified. It shall be necessary for a brother so circumstanced, to send to the W. P. a true statement of his case, certified by a Justice of the Peace, or a respectable Physician and an official document from the W. P. of a Division of our Order, if there is one in the locality of the residence of the brother, if deemed satisfactory, the benefits shall be forwarded as the Division may direct.

SECTION 6. In case of the death of a brother entitled to benefits, the sum of seven pounds ten shillings, shall be appropriated as a funeral benefit, and on the death of the wife of a brother, also beneficial, the sum of three pounds fifteen shillings as a funeral benefit.

ARTICLE VIII.

PENALTIES.

SECTION 1. Every elected officer, who shall absent himself from the Division at the time of its opening, shall be subject to and pay a fine of one shilling and three pence, unless excused by the Division. Should either the R. or F. S. fail to have their books in the Division at the opening of the same, he or they shall forfeit and pay the sum of two shillings and six pence. Should the officers, when duly notified, fail to attend any special meeting when convened by the W. P., they shall be subject to the same fines and penalties as of regular meetings.

SECTION 2. Any officer absenting himself for three successive nights of meeting, shall be liable to have his seat declared vacant by a two-third vote of the members present at a regular meeting, after one week's previous notice has been given.

SECTION 3. Should the R. S. refuse or neglect to attend to the duties required of him under Sections 6, 7 and 8, of Article 4, of the Bye-Laws, he shall be liable to a fine of two shillings and six pence for each offence.

SECTION 4. If any member be convicted of Felony, Fraud, or any other disgraceful crime, or be guilty of any crime bringing disgrace or reproach upon the Order, or if he follow any wicked or improper practice, or use any unlawful means in procuring a livelihood, if proof be made thereof, he shall be fined, suspended, or expelled, as the Division may direct.

SECTION 5. Any brother receiving benefits from this Division who may be found imposing thereon, by feigning sickness or disability, shall be expelled.

SECTION 6. Any brother who shall, in the Division, make use of any improper language, or refuse to obey the commands of the W. P., when called to order, or use disrespectful expressions towards the officers or members of the Division, shall be subject to a fine not exceeding five shillings.

SECTION 7. Any brother who shall be guilty of any improper conduct, in or out of the Division, or shall bring charges against a brother, which he is unable to prove, or shall knowingly propose unworthy characters for membership, shall subject himself to a fine of not less than five shillings, unless excused by the Division.

SECTION 8. Any brother refusing or neglecting to obey the legal summons of the Division, or of any committee appointed by the Division, shall be liable to a fine not exceeding five shillings.

SECTION 9. If any brother divulge the name of a brother who shall think proper to speak or vote against a candidate for membership, or if any brother shall make public any business which should be confined to the Division, he shall be subject to a fine of not less than five shillings.

SECTION 10. Any member of this Division who shall be guilty of publishing in a Newspaper, Periodical, or in any manner under his control, any advertisement for the sale of intoxicating liquors, shall be deemed guilty of a violation of our Order, and shall be fined, suspended, or expelled.

ARTICLE IX.

WITHDRAWING AND JOINING.

SECTION 1. When a brother desires a card of withdrawal, he shall signify the same in open Division or in writing, and if in good standing the W. P. shall direct the F. S. to furnish such card upon his paying all dues and demands against him on the books of the Division, and seven pence half-penny for said card, unless charges have been preferred against him and are in course of investigation.

SECTION 2. A brother desirous of obtaining a Travelling Card, shall be subject to the same regulations. He shall likewise be required to pay his dues in advance for the full time such card is desired.

SECTION 3. Brothers withdrawing or retiring from the Order shall be required to pay the dues for the month in which they make application.

SECTION 4. Brothers adjoining this Division by card shall come under the same regulation as new members.

SECTION 5. When a brother from another Division, or who may have withdrawn from this Division, deposits his card and asks to be admitted to membership, it shall take the same course as a proposition, the adjoining fee to be ten shillings.

ARTICLE X.

SUSPENDED MEMBERS.

SECTION 1. Members suspended for violation of Article 7, Constitution, on being reinstated, shall pay the amount standing against them at the time of their suspension, together with the whole sum to which they would have been subject, had they not been suspended—nor shall any suspended member be entitled to receive benefits for three months from the time he is reinstated.

SECTION 2. A member suspended for the period of six months or longer, for non-payment of dues, may be admitted on the same terms as a new member.

ARTICLE XI.

BALLOTING.

SECTION 1. In balloting for members, the ballot box shall be placed in full view of the W. P. and shall be examined by the W. P. and W. A.

ARTICLE XII.

FUNERALS.

SECTION 1. In case of the death of a brother, information shall be communicated to the W. P.,

who shall order the R. S. to call a meeting of the Division to attend the funeral, unless the deceased brother shall have died of some infectious disease.

SECTION 2. The members shall assemble half an hour previous to the time appointed for the funeral, and proceed to the house of the deceased, clothed in the regalia of the Order, and with crape on the left arm.

ARTICLE XIII.

ELECTIONS.

SECTION 1. No member shall be allowed to vote for any officer or officers, nor shall any brother be eligible for office, nor representation to the Grand Division, who is in arrears upon the books of the F. S. for monthly dues, fines, or initiation fees, in a larger sum than four shillings.

SECTION 2. The officers of this Division shall be elected by ballot, a majority of all the votes present shall be necessary to constitute a choice.

SECTION 3. Should it be necessary to have recourse to a second ballot, all the names of the candidates shall be withdrawn, excepting the two having the largest number of votes each.

ARTICLE XIV.

FUNDS OF DIVISION.

SECTION 1. All sums of money belonging to the Division exceeding fifteen pounds, shall be deposited by the T. in such Bank as the Division may direct in its corporate name; and no amount shall be drawn without the consent of the Division by a two-thirds vote at a regular meeting, notice of the motion to draw said amount having laid on the table at least two weeks, and in all cases where

monies are to be drawn, the check shall be signed by the W. P. and T., and countersigned by the R. S.

SECTION 2. The Funds of this Division shall not be appropriated for any purpose excepting benefits and incidental expenses, unless by a two-third vote of the members present.

ARTICLE XV.

QUORUM.

Seven members shall constitute a quorum for the transaction of business.

ARTICLE XVI.

No subject of a sectarian or political character shall be introduced before the Division.

ARTICLE XVII.

SUBJECTS EXCLUDED.

No part of these Bye-Laws shall be repealed or amended unless by a two-third vote of the members present at a regular meeting. A notice in writing of the proposed alteration shall be presented to the Division at least two weeks previous to the discussion: provided that no alteration shall be made in Article 14 of the Bye-Laws unless a proposal in writing shall be presented to the Division at least three months previous to the discussion, and provided also, it shall be in the power of the Division to suspend any Article of the Bye-Laws by a unanimous vote of the members present, excepting Article 14, but such suspension shall not extend beyond the case in which such vote of suspension may be required.

RULES OF ORDER.

THE CHAIR.

RULE 1. The W. P. shall not make or second any motion, or resolution, neither shall he take any part in debate while in the Chair.

DUTIES AND PRIVILEGES OF W. P.

RULE 2. It shall be the duty of the W. P. to preserve order, and to endeavour to conduct all business before the Division to a speedy and proper result.

RULE 3. He shall state every question properly presented to the Division; and before putting it to vote, he shall ask, "Is the Division ready for the question?" Should no member rise to speak, he shall state the question, and after he has commenced to do so, no member shall be permitted to speak upon it.

RULE 4. The W. P. shall have the casting vote in case of a tie, but in ordinary shall not vote. He shall announce all votes and decisions. His decisions on points of order shall not be debatable, unless entertaining doubts on the subject he invite discussion.

RULE 5. He may speak to points of order, in preference to other members of the Division, rising from his seat for that purpose; and shall decide questions of order, subject to an appeal to the Division by any two members, which appeal shall always be in writing. On such an appeal no member shall speak more than once.

RULE 6. When an appeal is made from the decision of the W. P., he shall put the question thus—Shall the decision of the Chair be sustained?

RULE 7. It shall be the duty of the presiding officer, and the privilege of any member of the Division, to call a member to order who violates an established Rule of Order.

MOTIONS.

RULE 8. A motion must be seconded, and afterwards repeated from the Chair, or read aloud before it is debated. A motion shall be reduced to writing if any brother require it.

RULE 9. All *resolutions* shall be submitted in writing.

RULE 10. Any brother having made a motion may withdraw it, with leave of his second, before it is debated, but not afterwards without leave of the Division.

RULE 11. A motion to amend an amendment, shall be in order, but to amend an amendment to an amendment shall not be entertained.

RULE 12. An amendment destroying or altering the intention of a motion shall be in order, but an amendment relating to a different subject shall not be in order.

RULE 13. On an amendment to "strike out and insert," the paragraph to be amended shall first be read as it stands, then the words proposed to be struck out and those to be inserted, and finally the paragraph as it would stand if so amended.

RULE 14. On the call for the Division of the question, the majority shall decide. The call can only be granted when the Division called for will leave distinct and entire propositions.

DEBATE.

RULE 15. When a member speaks, or offers a motion, he shall rise in his place, and respectfully address the W. P., confine himself to the question under consideration, and avoid personalities or unbecoming language.

RULE 16. When a member is called to order, he shall take his seat until the point is determined.

RULE 17. When two or more members rise to speak at the same time, the presiding officer shall decide who is entitled to the floor.

RULE 18. No brother shall speak more than twice, nor longer than ten minutes each time, on any question, without the leave of the Division, which shall be granted or refused without debate.

RULE 19. While a brother is speaking, no one shall interrupt him, except for the purpose of calling him to order, or asking of the presiding officer leave to explain. A brother allowed "to explain," shall only have the right to explain an actual misunderstanding of language, and shall be strictly prohibited from going into debate on the merits of the case.

RULE 20. For any brother in speaking, to impeach the motives of a fellow member, or treat him with personal disrespect, or pass between him and the Chair while he is speaking, shall be deemed a violation of order, which may incur the censure of the presiding Officer, or of the Division.

RULE 21. If any brother shall deem himself personally aggrieved by any decision from the Chair, he may appeal from said decision.

RULE 22. Any conversation by whispering or otherwise, which is calculated to disturb a Brother

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while speaking, or hinder the transaction of business, shall be deemed a violation of order, and if persisted in, shall incur censure.

PRIVILEGED QUESTIONS.

RULE 23. When a question is before the Division, the only motions in order shall be, 1st, to adjourn; 2d, the previous question; 3rd, to lay on the table; 4th, postpone indefinitely; 5th, to postpone to a definite period; 6th, to refer; 7th, to divide, if the sense will admit of it; or, 8th, to amend—to take precedence as herein arranged; and the first three to be decided without debate.

RULE 24. When the previous question is moved and seconded, it shall be put in this form, "Shall the main question be now put?" If this be carried, all further motions, amendments, and debate shall be excluded, and the question be put without delay. If the question has been amended, the question shall be taken on the amendment first. If more than one amendment has been made, the last amendment in order shall take precedence in the vote.

RULE 25. When a motion is postponed indefinitely, it shall not come up again during the session.

ADJOURNMENT.

RULE 26. A motion to adjourn shall always be in order, except—1st, when a member is in possession of the floor; 2d, while the yeas or nays are being called; 3d, when the members are voting; 4th, when adjournment was the last preceding motion; or 5th, when it has been decided that the previous question shall be taken.

RULE 27. A motion to adjourn simply, cannot be amended, but a motion to adjourn to a given time may be, and is open to debate.

QUESTIONS NOT DEBATEABLE.

RULE 28. 1st, A motion to adjourn, when to adjourn simply. 2nd, a motion to lie on the table when claiming privilege over another motion. 3rd, a motion for the previous question. 4th, a motion to reconsider. 5th, a motion to read a paper. 6th, a motion to take up particular items of business. 7th, questions of order whilst the previous question is pending. 8th, questions of order when not appealed from the decision of the W. P. or not submitted by him to the Division.

READING OF PAPERS.

RULE 29. The reading of any paper called for, relating to the subject under debate, shall always be in order.

TAKING THE VOTE.

RULE 30. When the presiding officer has commenced taking a vote, no further debate or remark shall be admitted, unless a mistake has been made; in which case the mistake shall be rectified, and the presiding officer shall recommence taking the vote.

RULE 31. When the decision of any question is doubted, the presiding officer shall direct the Conductor to count the votes in the affirmative and negative, and report the same to him.

RULE 32. The yeas and nays upon any question before the Division, may be called for by two members, and upon the assent of one-third of the members present, shall be taken.

RULE 33. In taking the yeas and nays, the F. S. shall call the roll, and the R. S. record the yeas and nays; after the roll is called, the result shall be read aloud to rectify mistakes, if any, after which the R. S. shall hand the vote to the W. P., who shall announce the same.

RULE 34. In voting by yeas and nays, all present in regular standing in the Division must vote, unless excused by the Division, but no member shall vote who was not in the room at the time the question was put. A motion to excuse shall be decided without debate.

RULE 35. Non-benefit members shall not be permitted to have a voice or vote on money questions before the Division.

RULE 36. The O. S. in ordinary shall not be permitted to take part in debate, or vote on any question before the Division, provided however, that with the permission of the Division a Brother may voluntarily discharge the duties of the O. S. and permit said officer to be in Division room during the pleasure of the Division.

FILLING BLANKS.

RULE 37. When any blank is to be filled, by the names of persons, a vote shall be taken on the names in the order of their nomination; but when a blank is to be filled by any sum of money or time proposed, the question shall be first put on the smallest sum and the most remote time.

RECONSIDERATION AND REPEAL.

RULE 38. A question may be reconsidered any time during the session, or at the first regular session held thereafter; but a motion for reconsideration being once made, and decided in the ne-

gative, shall not be renewed before the next regular session.

RULE 39. A motion to reconsider, must be made and seconded by members who voted in the majority, except in a case of a rejection of a candidate by the black balls, when it shall be competent to any member to move and second a reconsideration. No question shall be reconsidered more than once; nor shall a vote to reconsider be reconsidered. To reconsider any resolution, &c., the decision of which has *officially* passed out of the Division, shall not be in order.

RULE 40. A motion to repeal or recind a resolution, shall be offered in writing, and announced at a regular session one week before action shall be taken on the same.

COMMITTEES AND THEIR REPORTS.

RULE 41. The Brother first named in the appointment of a Committee shall be chairman of the same, and shall call the Committee to meet at such time and place as he may select; but when thus convened, any Committee may elect its own Chairman and Scribe.

RULE 42. All reports of Committees, except reports of progress, shall be in writing, and signed by a majority.

RULE 43. When a majority report is followed by a report from the minority of a Committee, the former, after being read, shall lie upon the table until the latter is presented; after which, on motion, either may be considered.

RULE 44. When a report has been read, it shall be considered as properly before the Division without a motion to accept.

DISQUALIFICATION.

RULE 45. No Brother shall be permitted to speak or vote on any question before the Division, unless clothed in the Regalia of the Order.

ERRATA.

To be as Section 9, of Article 4, Bye-Laws.—It shall be the duty of the R. S. to prefer a charge against Brethren for a violation of the Constitution and Bye-Laws, on such being made known to the W. P. in open Division.

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